

Tuesday, March 17, 2020

Due to the unprecedented response to the developing situation surrounding COVID-19 and the decision of many of our partners in exhibition to suspend their operations for what may potentially be an extended period of time Boston Light & Sound would like to offer the following general recommendations surrounding shutdown of projection and sound equipment.

### Digital Cinema Projectors:

Leave the projector uninterruptible power supply (UPS) energized with the projector in "standby" this will help to keep the security certificate in your media block from being lost which would result in being unable to play encrypted content without a new media block.

Exhaust fans should be switched off and any dampers closed. Optionally you may choose to remove any Xenon Lamps and store them in their protective packaging however this is not required.

Lens caps or other protective coverings may be placed on the outside of lenses to keep airborne dust and dirt from settling on the glass.

While you may reduce the temperature settings in your building due to its unoccupied status thermostats in the booth should not be set at less than 50 degrees Fahrenheit in order to protect the sensitive electronics and optics.

#### Digital Cinema Servers:

Leave the server uninterruptible power supply (UPS) energized with the server in "standby" this will help to keep the security certificate in your media block from being lost which would result in being unable to play encrypted content without a new media block. This is especially important for series 1 machines.

# Audio & Control Systems

Leave any audio rack or control system uninterruptible power supplies (UPS) energized with any connected equipment in "standby" in order to avoid losing any settings or tuning data.

## Film Systems

Film systems may be de-energized. Exhaust fans should be switched off and any dampers closed. Optionally you may choose to remove any Xenon Lamps and store them in their protective packaging however this is not required.

Lenses should be placed in a protective covering and stored in a lens cabinet or other safe place. In the event your equipment utilizes a lens turret the anamorphic lens should remain installed and covered with a lens cap or other protective cover.

# MOST IMPORTANTLY MAKE A LIST OF ANY STEPS TAKEN TO AID IN RESUMING OPERATION,

"Standby" is a mode where the power supply is energized but the machine is in a "soft" shutdown state. In the event you are unsure leaving the projector powered with the lamp off, or the server powered with the monitor switched off may be the safest choice.

For equipment or location specific questions please reach out to your service provider